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May 23, 2019

Dear Vendors:

Reference: RFQ No. FY19-19441

Subject: AAMVA Conference Room AV Upgrades

AAMVA is hereby requesting quotes on the following products and services below. Please make sure that you include pricing for all items including estimated shipping, travel cost, and other direct cost.

Project Background

AAMVA wishes to upgrade our current conferences rooms located on the 7th floor at 4401 Wilson Blvd. Arlington, VA 22203. Upgrading AV in all the conference rooms will ensure all meetings operate seamlessly with presentations and conference calls.

Statement of work:

Provide and install the AV equipment listed below in their associated conference rooms.

Test and configure all equipment to function properly. Please provide lead time for delivery of equipment.

Lamborghini Conference room				
Part No.	Description	UM	Qty	ETA
960-001226	Logitech PTZ Conferencing Camera	Each	1	
7200-85830-001	Polycom: Audio/Video USB Sound bar with auto-track, 120 degree field of view, 4K camera, USB stereo speakerphone	Each	1	
OME-EX-KIT	HD BaseT extender kit for HDMI, Ethernet, power, control, and USB up to 330 feet	Each	1	
60-1708-02	Extron Cable Cubby 1402 with AC Power Modules	Each	2	
FW85BZ35F	Sony HDTV 85"	Each	1	
LSM1U	Micro-Adjust Fixed Wall Mount, Large. No tilt.	Each	1	

Trans AM Conference Room				
Part No.	Description	UM	Qty	ETA
960-001226	Logitech PTZ Conferencing Camera	Each	1	
7200-85830-001	Polycom: Audio/Video USB Soundbar with auto-track, 120 degree field of view, 4K camera, USB stereo speakerphone	Each	1	
OME-EX-KIT	HDBaseT extender kit for HDMI, Ethernet, power, control, and USB up to 330 feet	Each	1	
70-1184-02	Extron Cable Cubby 1202 with no AC Power Modules	Each	1	
FW85BZ35F	Sony HDTV 85"	Each	1	
LSM1U	Micro-Adjust Fixed Wall Mount, Large. No tilt.	Each	1	
Camaro Conference Room				
Part No.	Description	UM	Qty	ETA
960-001226	Logitech PTZ Conferencing Camera	Each	1	
7200-85830-001	Polycom: Audio/Video USB Soundbar with auto-track, 120 degree field of view, 4K camera, USB stereo speakerphone	Each	1	
OME-EX-KIT	HDBaseT extender kit for HDMI, Ethernet, power, control, and USB up to 330 feet	Each	1	
70-1184-02	Extron Cable Cubby 1202 with no AC Power Modules	Each	1	
FW85BZ35F	Sony HDTV 85"	Each	1	
LSM1U	Micro-Adjust Fixed Wall Mount, Large. No tilt.	Each	1	
Aston Martin Conference Room				
Part No.	Description	UM	Qty	ETA
K-2.7-ON-144-288d-AL	Connectrac 144" Floor WW 288" Wire Duplex Clear	Each	1	
	Belden CAT5E/S 1533 Plenum 4 pair data twist	FT	250	
OME-EX-KIT	HDBaseT extender kit for HDMI, Ethernet, power, control, and USB up to 330 feet	Each	1	

60-1707-02	Extron Cable Cubby 1202 with AC Power Modules	Each	1	
LABOR	Remove existing display and mount. Relocate display And mount from DeLorean room	Each	1	
DeLorean Conference Room				
Part No.	Description	UM	Qty	ETA
7200-85830-001	Polycom: Audio/Video USB Soundbar with auto-track, 120 degree field of view, 4K camera, USB stereo speakerphone	Each	1	
OME-EX-KIT	HDBaseT extender kit for HDMI, Ethernet, power, control, and USB up to 330 feet	Each	1	
60-1707-02	Extron Cable Cubby 1202 with AC Power Modules	Each	1	
LABOR	Remove existing display and mount. Relocate display And mount from Tesla, Lamborghini, or Camaro	Each	1	
Ferrari Conference Room				
Part No.	Description	UM	Qty	ETA
K-2.7-ON-144-288D-AL	Connectrac 144" Floor WW 288" Wire Duplex Clear	Each	1	
7200-85830-001	Polycom: Audio/Video USB Soundbar with auto-track, 120 degree field of view, 4K camera, USB stereo speakerphone	Each	1	
OME-EX-KIT	HDBaseT extender kit for HDMI, Ethernet, power, control, and USB up to 330 feet	Each	1	
	Belden CAT5E/S 1533 Plenum 4 pair data twist	FT	250	
60-1707-02	Extron Cable Cubby 1202 with AC Power Modules	Each	1	
LABOR	Remove existing display and mount. Relocate display And mount from Tesla, Lamborghini, or Camaro	Each	1	
 				
 				

Jaguar Conference Room				
Part No.	Description	UM	Qty	ETA
7200-85830-001	Polycom: Audio/Video USB Soundbar with auto-track, 120 degree field of view, 4K camera, USB stereo speakerphone	Each	1	
OME-EX-KIT	HDBaseT extender kit for HDMI, Ethernet, power, control, and USB up to 330 feet	Each	1	
60-1707-02	Extron Cable Cubby 1202 with AC Power Modules	Each	1	
LABOR	Remove existing display and mount. Relocate display And mount from Tesla, Lamborghini, or Camaro	Each	1	
Land Rover Conference Room				
Part No.	Description	UM	Qty	ETA
7200-85830-001	Polycom: Audio/Video USB Soundbar with auto-track, 120 degree field of view, 4K camera, USB stereo speakerphone	Each	1	
OME-EX-KIT	HDBaseT extender kit for HDMI, Ethernet, power, control, and USB up to 330 feet	Each	1	
60-1707-02	Extron Cable Cubby 1202 with AC Power Modules	Each	1	
FW55BZ35F	Sony HDTV 55"	Each	1	
SM-T-L	Strong Large Tilting Mount 36-60 In Flat Panel TV	Each	1	
Mercedes Conference Room				
Part No.	Description	UM	Qty	ETA
K-2.7-ON-144-288D-AL	Connectrac 144" Floor WW 288" Wire Duplex Clear	Each	1	
7200-85830-001	Polycom: Audio/Video USB Soundbar with auto-track, 120 degree field of view, 4K camera, USB stereo speakerphone	Each	1	
OME-EX-KIT	HDBaseT extender kit for HDMI, Ethernet, power, control, and USB up to 330 feet	Each	1	

	Belden CAT5E/S 1533 Plenum 4 pair data twist	FT	500	
60-1707-02	Extron Cable Cubby 1202 with AC Power Modules	Each	1	
LABOR	Remove existing display and mount. Relocate display And mount from Tesla, Lamborghini, or Camaro	Each	1	
Monte Carlo Conference Room				
Part No.	Description	UM	Qty	ETA
K-2.7-ON-144-288D-AL	Connectrac 144" Floor WW 288" Wire Duplex Clear	Each	1	
7200-85830-001	Polycom: Audio/Video USB Soundbar with auto-track, 120 degree field of view, 4K camera, USB stereo speakerphone	Each	1	
OME-EX-KIT	HDBaseT extender kit for HDMI, Ethernet, power, control, and USB up to 330 feet	Each	1	
	Belden CAT5E/S 1533 Plenum 4 pair data twist	FT	250	
60-1707-02	Extron Cable Cubby 1202 with AC Power Modules	Each	1	
FW55BZ35F	Sony HDTV 55"	Each	1	
SM-T-L	Strong Large Tilting Mount 36-60 In Flat Panel TV	Each	1	
CEO Office				
Part No.	Description	UM	Qty	ETA
7200-85830-001	Polycom: Audio/Video USB Soundbar with auto-track, 120 degree field of view, 4K camera, USB stereo speakerphone	Each	1	
OME-EX-KIT	HDBaseT extender kit for HDMI, Ethernet, power, control, and USB up to 330 feet	Each	1	
LABOR	Remove existing display and mount. Relocate display And mount from Tesla, Lamborghini, or Camaro	Each	1	
NA	Electrical Installation in Aston Martin, Ferrari, Mercedes and Monte	Lot	1	
NA	Professional Installation Services	Lot	1	

NA	1 Year of Support Services	Lot	1	
NA	Shipping to AAMVA for all products	Lot	1	

Period of Performance:

Contract Award to September 30, 2019.

****Site Survey**:**

Please join us June 5, 2019 11:30am to 1pm EST to review each conference room.

Past Performance and References:

Please provide examples of past performance along with three (3) professional references.

Evaluation Process:

AAMVA will convene an evaluation panel comprising members chosen for their relevant expertise and experience. Quotes will be evaluated in accordance with the scoring outlined below.

- Experience installing AV solutions/equipment (30%)
- Ability to meet our deadlines (25%)
- Past performance examples and references (10%)
- Pricing (35%)

Instructions and Contact information:

Please submit your quote in ***pdf format*** as soon as possible but **NLT June 14, 2019 5pm EST.**

Terms of the quote shall remain valid for a period of sixty (60) calendar days from the date of submission.

All quotes shall be submitted to procurement@aamva.org and should request a receipt confirmation.

Procurement contacts:

Wesley Day | Sr. Manager Procurement | Phone: 703-908-5877 | Email: wrd@amva.org

Siedah Ross | Procurement Specialist | Phone: 703-908-2861 | Email: sross@amva.org

Sincerely,

Wesley Day

Sr. Manager, Procurement

EXHIBIT A CERTIFICATIONS AND ASSURANCES

I/we make the following certifications and assurances as a required element of the proposal to which this Exhibit A is attached, understanding that the truthfulness of the facts affirmed herein and the continuing compliance with these requirements are conditions precedent to the award or continuation of the related contract(s):

1. I/we declare that all answers and statements made in the proposal are true and correct.
2. The prices and/or cost data have been determined independently, without consultation, communication, or agreement with others for the purpose of restricting competition. However, I/we may freely join with other persons or organizations for the purpose of presenting a single proposal.
3. The attached proposal is a firm offer for a period of 90 days following the due date for receipt of proposals, and it may be accepted by AAMVA without further negotiation (except where obviously required by lack of certainty in key terms) at any time within the 60-day period.
4. In preparing this proposal, I/we have not been assisted by any current or former employee of AAMVA whose duties relate (or did relate) to this proposal or prospective contract, and who was assisting in other than his or her official capacity. Any exceptions to these assurances are described in full detail on a separate page and attached to this document.
5. I/we understand that AAMVA will not reimburse any costs incurred in the preparation of this proposal. All proposals become the property of AAMVA and I/we claim no proprietary right to the ideas, writings, items, or samples presented in the proposal, unless so stated in the proposal.
6. Unless otherwise required by law, the prices and/or cost data which have been submitted have not been knowingly disclosed by the consultant and will not knowingly be disclosed by him/her prior to opening, directly or indirectly, to any other consultant or to any competitor.
7. I/we agree that submission of the attached proposal constitutes acceptance of the solicitation contents and the attached general terms and conditions. If there are any exceptions to these terms, I/we have described those exceptions in detail on a page attached to this document.
8. No attempt has been made or will be made by the consultant to induce any other person or firm to submit or not to submit a proposal for the purpose of restricting competition.

Signature of Offeror

Printed Name, Title and Date

EXHIBIT B- CERTIFICATION OF DEBARMENT

The prospective vendor certifies to the best of its knowledge and belief that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
2. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any department or agency of the Commonwealth of Virginia or any of the jurisdictions comprising the membership of the American Association of Motor Vehicle Administrators (AAMVA);
3. Have not within a three year period preceding this date been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
4. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated above of this certification; and
5. Have not within a three-year period preceding this date had one or more public transactions (Federal, State or local) terminated for cause or default.

Vendor understands that a false statement on this certification may be grounds for rejection of any submitted proposal or quotation or termination of any award. In addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both if federal funds are being used to support the procurement.

Printed Name of Vendor

Printed Name and Title of Authorized Representative

Signature of Authorized Representative