MEETING SUMMARY
Unconventional Vehicles Working Group

Agenda:
- Greetings and Introductions - Mark
- Review of Draft Report - Mark
- Update on next face to face meeting - Cathie
- Review plan to finalize report - Cathie
- Converted Electric Vehicle Survey – update - Cathie
- Adjourn - Mark

1. Meeting Overview

The purpose of this meeting is to review and edit the draft report - Best Practices for Registering and Titleing Rebuilt and Specially Constructed Vehicles.

2. Attendance at Meeting

<table>
<thead>
<tr>
<th>Name</th>
<th>Jurisdiction</th>
<th>Invited</th>
<th>Attended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark Francis</td>
<td>British Columbia</td>
<td>Yes</td>
<td>Yes</td>
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<tr>
<td>Denis Boissonault</td>
<td>Alberta</td>
<td>Yes</td>
<td>Yes</td>
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<tr>
<td>Douglas Hooper</td>
<td>Georgia</td>
<td>Yes</td>
<td>Not available</td>
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3. Meeting Notes, Decisions, Issues

The meeting began with a roll call. The following is a highlight of discussions that took place:

- The draft report was reviewed. The format was accepted. There was discussion on fine tuning the Executive Summary and updating the definitions sections. Terms that are not used in the report will be removed once the report is finalized. The definitions found in other sections of the report will be moved to the definitions section.

- Discussions took place to refine the language in the “rebuilt” best practices section. Also, it was decided to include a best practice that would discourage the use of parts from a non-repairable vehicle, stamped with a VIN, on another vehicle. The group agreed to include language that would call for rebuilt vehicles, which are subsequently declared a total loss, from being titled/registered to prevent future road use.

- Monica and Rob are going to revise the report to include the agreed upon changes and send to Cathie by COB Monday, June 4th. Cathie will send to the entire WG for a review. If substantial changes are still needed, the group will discuss via a conference call. If only minor revisions are needed, they will be communicated via e-mail. Once everyone is satisfied with the draft, it will be sent to the Vehicle Standing Committee.
Over the summer the report will be discussed and jurisdictions will have opportunities to offer input into the final report. Once it is finalized, it will be submitted to the board and published in late August.

- It was also noted that 17 jurisdictions have responded to the Converted Electric Vehicle Survey. We are going to ask Fred Porter and Sheila Prior to nudge the vehicle contacts in their regions to respond to the survey which will be available on the AAMVA web-site through June 7th.

- Next face-to-face meeting will be held September 24th and 25th at a location that will be determined soon. The focus of that meeting will be to develop best practices for registering and titling “Rebodied “and “Reconstructed” Vehicles and the converted electric vehicle survey.