Three Wheel Vehicles Working Group
Meeting Agenda

Date of Meeting: September 28, 2012 at 1:00 pm eastern time

Agenda Prepared By: Becky Rennington, and Cathie Curtis

Location: Conference call  1-888-709-9546   pass code: 8281908

Agenda:
1. Introductions and roll call - Becky
2. Update on federal rules – Cathie
3. Working group scope and questions to help focus future discussions – Becky
4. Next Steps – Cathie
5. Adjourn - Becky

1. Meeting Overview

The goal of the call is to discuss scope and frame future discussions which will lead to the development of best practices.

2. Attendance at Meeting

<table>
<thead>
<tr>
<th>Name</th>
<th>Jurisdiction</th>
<th>Invited</th>
<th>Attended</th>
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<tbody>
<tr>
<td>Rebecca Renninger</td>
<td>Oregon</td>
<td>Yes</td>
<td>Yes</td>
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<tr>
<td>Brenda Coone</td>
<td>Alabama</td>
<td>Yes</td>
<td>Yes</td>
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<tr>
<td>Chris Yanitski</td>
<td>Alberta</td>
<td>Yes</td>
<td>Yes</td>
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<td>Dale Schmidt</td>
<td>Missouri</td>
<td>Yes</td>
<td>Yes</td>
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<td>Ronnie Saunders</td>
<td>Virginia</td>
<td>Yes</td>
<td>Yes</td>
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<tr>
<td>Linda Cone</td>
<td>Tennessee</td>
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<td>No</td>
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<tr>
<td>Linda Lewis</td>
<td>Wisconsin</td>
<td>Yes</td>
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<td>Mary Ford</td>
<td>Iowa</td>
<td>Yes</td>
<td>Yes</td>
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<td>Scott Shenk</td>
<td>Pennsylvania</td>
<td>Yes</td>
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<td>Ricky Akase</td>
<td>Hawaii</td>
<td>Yes</td>
<td>Yes</td>
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<tr>
<td>Cathie Curtis</td>
<td>AAMVA</td>
<td>Yes</td>
<td>Yes</td>
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3. Meeting/Conference Notes

1. Introductions and roll call – Becky
   - The group was welcomed. All but two members were present.

2. Update on federal rules – Cathie
   - The group was told that William Shakey, Attorney-Advisor for the National Highway
     Traffic Safety Administration (NHTSA) contacted Cathie in August and told her that
     they were proposing rules that would revise the definition of motorcycle to address
     the narrow problem of three wheel vehicles. It was suggested that this working group
     may want to track and comment on the proposed rule.
   - Cathie asked if NHTSA would provide information to the working group on the rule
     making process which they agreed to do. More specific information will be provided
     to the group and a meeting notice will be sent.

3. Working group scope and questions to help focus future discussions – Becky
   - Becky explained that it would help the group to move forward by first understanding
     and agreeing on their mission. Therefore, she developed a draft document that
     states the group’s goals and begins to define what is in scope and what is not in
     scope. She also explained she prepared questions to help the group think about the
     issues and to trigger discussions. It was clarified that the document is consistent
     with the mission defined in the charter.
   - Cathie will send the document to the working group. (attached) The group was
     asked to review the draft and to provide comments and suggestions back to Becky
     and Cathie by October 22nd. The comments will be summarize and discussed during
     the conference call scheduled on November 7th.

4. Next Steps – Cathie
   - Rule making discussion with NHTSA – October 29th at 2:00 eastern time – more
     details to follow but please put this on your calendar.
   - Review draft scope document and provide comments by October 22nd.
   - November 7th 3:00 pm eastern time - conference call to discuss scope document a
     meeting notice will be sent.
   - Cathie will develop a work plan for the next year which may include an in-person
     meeting in the spring. The plan is to deliver the best practices document by summer
     2013 with milestones for each month. More details to follow.

5. Adjourn - Becky