Fraud Subcommittee Application

AAMVA is seeking jurisdiction members to serve on the Fraud Subcommittee who have experience investigating fraud, managing fraud programs, gathering fraud related intelligence, or analyzing data in search of fraud trends. This Subcommittee will address all areas of motor vehicle agency (MVA) related fraud. Applicants with experience in the following areas are encouraged to apply; cyber-fraud, dealer licensing fraud, identity and document fraud, internal fraud, tax fraud, and vehicle crimes. Selected members will serve a 3-year term.

**PURPOSE**

The purpose of the subcommittee is to research, gather, organize, and develop resources for the AAMVA community that will aid in the creation and enhancement of content for fraud mitigation programs and fraud investigations. This subcommittee will be responsible for oversight of AAMVA fraud-related resources including the Fraud Detection and Remediation Training Program (FDR), the monthly Fraud Awareness Call, and the Fraud Alert SharePoint site. The subcommittee will provide feedback on topics for relevant sessions at AAMVA conferences and workshops. Based on the subcommittee’s work, guidance to assist member jurisdictions will be developed, published, and maintained.

After reviewing the required qualifications below, please complete this form if you are qualified and interested in serving on this subcommittee.

**APPLICANT INFORMATION**

|  |  |
| --- | --- |
| Name | Click here to enter text. |
| Title or Rank | Click here to enter text. |
| Agency or Organization | Click here to enter text. |
| Name of Organizational Unit Within Agency | Click here to enter text. |
| Street Address | Click here to enter text. |
| City, Jurisdiction, Postal Code | Click here to enter text. |
| Work Phone Click here to enter text. | Email Address Click here to enter text. |

**APPLICANT QUALIFICATIONS**

Applicants should have general knowledge and experience of motor vehicle agency operations and related fraud.

Please indicate your level and area of experience below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **No Experience** | **Limited Experience** | **Very Knowledgeable** | **Subject Matter Expert** |
| **Experience Conducting MVA Fraud Investigations** | [ ]   | [ ]  Areas of Investigation[ ]  Cyber-Fraud[ ]  Dealer Licensing[ ]  Identity & Document Fraud[ ]  Internal Fraud[ ]  Tax Fraud[ ]  Vehicle Crimes | [ ]  Areas of Investigation[ ]  Cyber-Fraud[ ]  Dealer Licensing[ ]  Identity & Document Fraud[ ]  Internal Fraud[ ]  Tax Fraud[ ]  Vehicle Crimes | [ ]  Areas of Investigation[ ]  Cyber-Fraud[ ]  Dealer Licensing[ ]  Identity & Document Fraud[ ]  Internal Fraud[ ]  Tax Fraud[ ]  Vehicle Crimes |
| **Experience Managing a Fraud Program** | [ ]   | [ ]  Fraud Program Areas[ ]  Cyber-Fraud[ ]  Dealer Licensing[ ]  Identity & Document Fraud[ ]  Internal Fraud[ ]  Tax Fraud[ ]  Vehicle Crimes | [ ]  Fraud Program Areas[ ]  Cyber-Fraud[ ]  Dealer Licensing[ ]  Identity & Document Fraud[ ]  Internal Fraud[ ]  Tax Fraud[ ]  Vehicle Crimes | [ ]  Fraud Program Areas[ ]  Cyber-Fraud[ ]  Dealer Licensing[ ]  Identity & Document Fraud[ ]  Internal Fraud[ ]  Tax Fraud[ ]  Vehicle Crimes |
| **Experience with Intelligence Gathering or Data Analysis** | [ ]   | [ ]  Fraud Program Areas[ ]  Cyber-Fraud[ ]  Dealer Licensing[ ]  Identity & Document Fraud[ ]  Internal Fraud[ ]  Tax Fraud[ ]  Vehicle Crimes | [ ]  Fraud Program Areas[ ]  Cyber-Fraud[ ]  Dealer Licensing[ ]  Identity & Document Fraud[ ]  Internal Fraud[ ]  Tax Fraud[ ]  Vehicle Crimes | [ ]  Fraud Program Areas[ ]  Cyber-Fraud[ ]  Dealer Licensing[ ]  Identity & Document Fraud[ ]  Internal Fraud[ ]  Tax Fraud[ ]  Vehicle Crimes |
| **Report Writing experience** | [ ]   | [ ]   | [ ]   | [ ]   |

**APPLICANT RESUME**

**Please provide a brief resume below or attach a separate file (limit to 500 words)**

Click here to enter text.

**APPLICANT EXPECTATIONS**

Applicants chosen for this subcommittee must be willing to travel. It is anticipated there will be one in-person meeting each year and virtual meetings conducted throughout the year. Subcommittee members will be given research and writing assignments to complete. It is expected members of the subcommittee will complete the work in the amount of time agreed upon and will make a good faith effort to attend and actively participate in all subcommittee meetings. AAMVA will provide for all necessary travel expenses to participate with in-person meetings.

**AGREEMENT AND SIGNATURE**

As applicant, I affirm that I meet the qualifications and am willing to serve if selected.

|  |  |
| --- | --- |
| Applicant Name (printed) | Click here to enter text. |
| Applicant Signature | Click here to enter text. | Date: Click here to enter text. |

As supervisor, I authorize this applicant to serve if selected and I understand and support the applicant traveling to subcommittee meetings and select AAMVA conferences. And as much as possible, to other conferences and meetings as needed to represent the subcommittee.

|  |  |
| --- | --- |
| Supervisor Name (printed) | Click here to enter text. |
| Supervisor Signature | Click here to enter text. | Date: Click here to enter text. |

As chief administrator, I authorize this applicant to serve if selected and I understand and support the applicant traveling to subcommittee meetings and select AAMVA conferences. And as much as possible, to other conferences and meetings as needed to represent the subcommittee.

|  |  |
| --- | --- |
| Administrator Name (printed) | Click here to enter text. |
| Administrator Signature | Click here to enter text. | Date: Click here to enter text. |

**OUR POLICY**

It is the policy that all applicants must obtain the permission of their supervisor and chief administrator prior to submitting the application. **INCOMPLETE APPLICATIONS or APPLICATIONS NOT INCLUDING A SIGNATURE OR ACCOMPANYING AUTHORIZATION WILL NOT BE ACCEPTED.** *Electronic signatures are acceptable.*

**Please return the application to Member Services at** **committees@aamva.org****.** **If you have any questions about the subcommittee, please contact Paul Steier (psteier@aamva.org).**