



Imported Vehicles Working Group Charter

I. **NAME**

The name of the working group is the *Imported Vehicles*, hereafter called the *Working Group*.

II. **PURPOSE AND ANTICIPATED DELIVERABLES**

The *Working Group's* purpose is to provide guidance to jurisdictions who are implementing title and registration policies on vehicles that have been imported and are being presented for title or registration. The *Working Group* will develop guidance that includes information on federal laws for importing vehicles, the federal importation process, and the jurisdiction responsibilities when titling and registering imported vehicles.

III. **BACKGROUND**

The number of vehicles being presented for title or registration after being imported into the United States has increased significantly. Jurisdictions have indicated guidance would be helpful to determine what documentation should be required in order to verify the vehicle was properly imported prior to titling or registering the vehicle. Further, Customs and Border Protection has indicated a transition to a paperless process thereby having an impact on the processes used by jurisdictions to verify proper importation.

IV. **MEMBERSHIP**

The *Working Group* will include members appointed by the Chair of the sponsoring Standing Committee, representing the following disciplines:

- *Twelve representatives from all four regions comprised of subject matter experts in vehicle title and registration, law enforcement, information technology, policy, and legal programs.*
- *Technical advisors from the National Highway Traffic Safety Administration and Customs and Border Protection*
- *Additional input may be gained from reaching out to stakeholders of this community.*

The *Working Group* will be comprised of a chair and vice chair, to be elected by the *Working Group* members.

V. MEETING PROCEDURES

The *Working Group* will meet as needed by conference call or in-person. The presence of two-thirds of the members, either in person or by teleconference, shall constitute a quorum. A majority vote of the members present shall constitute an official action on the *Working Group*.

VII. CHARTER AMENDMENTS

Any member of the *Working Group* may propose an amendment to this charter. All proposed amendments will be circulated to all *Working Group* members and if approved by a majority of the *Working Group*, forwarded to the *Vehicle Standing Committee* for final approval.