

ILLINOIS SECRETARY OF STATE National Vehicles Database Check Request For Information

OVERVIEW

The Office of the Illinois Secretary of State processes between 2.75 and 4 million titles annually. Of those, 20% represent out of state titles and vehicles entering the state of Illinois. Each vehicle that enters Illinois from another state may have its Vehicle Identification Number (VIN) checked against a national vehicles database.

RFI PURPOSE

The Office of the Illinois Secretary of State is seeking information from vendors who have the ability to access a national vehicles database. The Office of the Illinois Secretary of State would provide the vehicle identification number and would in return require at a minimum the following information:

1. Last title issue date and state of issue
2. Last odometer reading
3. Any recorded branding
4. Last type of title issued
5. Last title number
6. Type of vehicle

Please list any additional vehicle information that you are able to provide that is not listed above.

Information would be transmitted in a batch format with records being sent either at the close of business or at various times throughout the day. Response information returned from the database should be received in a batch (text) format and must be returned within twenty four (24) hours from the time of transmission.

This RFI is not a solicitation for proposals or for cost information that is specific to Illinois. However, pricing methods are of interest to SOS. For example, is the solution priced based on software licensing fees, cost per transaction, etc? (*No specific costs are allowed to be revealed.*)

RFI SUBMISSION CONTENT

Each respondent is asked to submit a descriptive narrative and, if they choose, respondent submissions should include the following items:

1. In addition to the required information, what other data elements can you provide by state?
2. What states are available through your database?
3. When is each state's provided information updated?
4. How far back are records of transactions kept?
5. If provided with a VIN, can the database report back what zip code a vehicle was housed in?
6. What are your capabilities for making last minute changes to the database? (Ex: Surrender from a certain zip code--Can you flag those?)
7. What is the anticipated turnaround time?
8. Do you have experience providing this type of information to other states or entities?
9. Can you provide references?

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RFI SCHEDULE

RFI Release	August 4, 2009
Responses Due	August 28, 2009
Review of Responses	August 28 – September 10, 2009
Registration for Demonstrations	September 14, 2009 – September 17, 2009
Demonstrations	October 5 – 7, 2009

VENDOR REGISTRATION

Vendor demonstrations will be held in Springfield, Illinois. Registration is required. ILSOS will review the submission information and will contact those vendors whose products meet the requirements of the RFI. This is not an open forum for vendors to demonstrate any product. Vendors will only be allowed to demonstrate solutions relevant to the requirements in this RFI.

SUBMISSION OF QUESTIONS

Any questions that are submitted for this RFI are to be of a generic nature regarding the process and not programmatic. Questions of a detailed and technical nature are not part of this RFI.

In order to assure complete and equitable review of all submissions, respondents/vendors and their agents are asked to not disclose any information related to their submission to any Illinois Secretary of State employee without prior written approval of the SOS Purchasing Manager.

SUBMISSIONS

All submitted supporting documentation will become the property of the Purchasing Division of the Illinois Office of the Secretary of State unless otherwise requested by the vendor, and will be kept confidential upon request to the extent allowed by law. Portions of submissions for which confidentiality is requested must be explicitly identified. This RFI does not require submission of any proprietary or trade secret information, and SOS will not enter into non-disclosure agreements.

The Purchasing Division of the Illinois Secretary of State's Office reserves the right to reject, return and not review any submissions under this RFI that do not meet the provisions in this RFI.

This RFI does not create any obligation on the part of the Purchasing Division of the Illinois Secretary of State's Office to respond to or review submissions, issue any procurement documents or contracts, or undertake any other obligation.

Cost for return shipping of hardware, software, or any other sample items provided by the Vendor to the Illinois SOS shall be the responsibility of the Vendor, not the State of Illinois, or more specifically, not the Office of the Illinois Secretary of State.

The Illinois SOS cannot be responsible for equipment or software not retrieved by the Vendor beyond 60 days after the demonstration date.

Software on physical media and any license keys for its use that the Vendor does not specifically request be returned will be destroyed 60 days beyond the completion of this RFI. Software provided via electronic

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means cannot be returned, however, copies of the downloads may be deleted and any hard copies of licensing agreements or keys will be destroyed 60 days beyond the completion of this RFI.

SOS will not produce or distribute a final report or evaluation of systems as a result of this RFI.

The respondent will absorb any and all costs related to responding to this RFI.

Vendors who do not participate in this RFI will not be prohibited from responding to future related procurement opportunities, should that occur.

RESPONSE PROTOCOL AND VENDOR CONTACT

All responses and questions regarding this RFI should be addressed in writing or by electronic mail to:

Darrell Marcy, Purchasing Manager
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